

BYLAWS (STANDING OPERATING PROCEDURE)

SECTION I - DUES

1. The annual dues for all members shall be determined by the Executive Committee and are due on March 1 of the current year.
2. Dues for new members joining the Association after March 1 will be the full annual amount of active members.

SECTION II - MEMBERSHIP

1. A member shall be considered "active" and in good standing when his dues are paid-in-full for the current Fiscal Year March 1.
2. A member shall be considered "inactive" and dropped from the Association membership if his/her dues have not been paid by March 1. However, the member's handicap record will be kept on file for a period of three years.
3. In active members desiring reinstatement shall be processed as new members.
4. For the sole purpose of misconduct by any member, the Executive Committee shall have the authority to remove any member for good and sufficient reason.
5. Any officer may be removed from office for misconduct during his/her tenure. The President shall call for a special membership meeting for this purpose. The motion for removal shall be passed by majority affirmative vote. A quorum must be present.

SECTION III - HANDICAPS

1. All members shall have an established Association handicap index in order to participate in Association tournaments.
2. New members not having an established Association handicap index may participate in Association tournaments under any of the following conditions:
 - a. Have an established USGA handicap index;
 - b. Have a minimum of five (5) recent 18 hole rounds posted with the Handicap Committee; or
 - c. Compete in Association tournaments as a "scratch" (zero handicap index) participant until a total of five (5) 18 hole rounds are recorded with the Handicap Committee.
3. The Handicap Committee shall use all applicable Association tournament scores for computing updated handicap indices after each tournament.

SECTION IV - TOURNAMENTS

1. Only active Association members may participate in Association tournaments. Non-Association persons may participate in “individual events” with the approval of one (1) NGA Officer as long as this individual is not keeping a member from participating. Non-Association members shall not be required to pay the entry fee and shall not win or compete for prize money.
2. An annual schedule of tournaments shall be developed by the Tournament Committee, approved by the Executive Committee, and published for the general membership.
3. Regular Tournaments:
 - a. Rules of Play -- All tournaments will be governed by the USGA Rules of Golf except as modified by the Rules Committee and approved by the general membership at the February General Meeting.
 - b. Tournaments will normally be held every two (2) to four (4) weeks from mid-March through the beginning of November.
 - c. In all "Stroke Play" tournaments, members are responsible for "putting out", turning in accurate gross scores, and attested scorecards. Failure to complete a hole or holes will result in the disqualification for the tournament with regards to prize fund categories. Holes not played shall receive “dot strokes” for scoring purposes to maintain current handicap. **NOTE Exception in item ‘m.’**
 - d. All tournament scorecards should be deposited into the "Official Score Box" immediately after play.
 - e. All tournament coordinators will conduct tournaments according to the “Tournament Handbook”.
 - f. There shall be no specified number of entrants required for any regular tournament except when the golf course management restricts the number of entrants. The total number of entrants shall constitute the field.
 - g. Entry fees for Regular Tournaments shall be determined by the Tournament Committee and shall constitute the tournament purse.
 - h. The number of winning places and prizes shall be determined by the Tournament Committee and will be based on total tournament participation, type of tournament, and size of tournament.
 - i. All results shall be determined by the Tournament Committee and be made available to participants as soon as possible following the play of the tournament. Awards will be given at the Annual Banquet.
 - j. Tournament purse shall not exceed by more than \$10.00 the total collected by the tournament coordinator. If amount is in error, Secretary/Treasurer shall adjust pay out and redistribute to membership at the next mailing.
 - k. Team events may use blind draws to fill teams with less than a complete foursome. The blind draw handicap is used in calculating flight and score of team. Blind draw does not receive team winnings and team winnings are calculated on the number of people playing on the team. Individuals will only receive a proportionate amount equal to a full team individual winnings @ if a full four man team winnings is \$40 then a team with 3 man team and a calculated blind draw will only receive \$30.

1. Scat flighting for '07 tournament schedule shall be flighted the same as the individual flights for the tournament.
 - m. In an effort to speed up play, in all tournaments with the exception of Captain's choice formatted tournaments, each player will pick up after double bogey and record a triple bogey on the score card. **Amended Feb '10**
4. Special tournaments shall be scheduled by the Ways and Means Committee, and approved by the Executive Committee. Examples are overnight golf trips, intra-Association matches, and matches with other golf associations.
 5. Tournament Rules for the conduct of all Association tournaments shall be mailed to each member prior to the start of the first tournament.
 6. Seniors in Tournament Play
 - a. A member who is eligible to play from the senior tees shall be defined as any member who has reached a minimum of 62 as of March 1st of the current calendar year. **Amended Feb 2010**
 - b. Senior status permits members to play from senior tees at all tournaments where senior tees are designated by the scheduled tournament golf course. . If senior tees are not available, the member will play from the standard set of applicable tees.
 - c. Members must declare their senior status for the season on the membership application. If an eligible member declares senior status, he must play from the senior tees in each tournament where senior tees are available. **Amended Feb 18, 2009**

SECTION V - FEES AND AWARDS

1. Low Net Champion:

This category will be divided into two divisions. The first division will be made up of those golfers with handicap indices less than or equal to 18.0. The second division will be made up of those golfers with handicap indices greater than 18.0. A golfer must have a minimum of five (5) tournament scores during the NGA season to qualify for the Low Net Champion. The golfers with the best five (5) low net scores in each division shall be the Low Net Champions for that year. The champions shall receive a monetary prize of \$50.00 each or in the amount determined by the executive committee annually.

2. Most Improved Golfer:

The most improved golfer is awarded to the golfer who shows the most overall improvement in handicap index based upon a USGA improvement factor during the current NGA season. A golfer must have a minimum of five (5) tournament scores during the NGA season to qualify for the Most Improved Golfer award. The champion shall receive a monetary prize of \$50.00 or in the amount determined by the executive committee annually.

3. Compensation:

The following positions shall receive compensation in the form of credits towards green fees, tournament fees, et cetera, for the year.

- a. President, Vice-President, Secretary/Treasurer shall receive \$50.00 credit
- b. Tournament coordinator shall receive one free greens fee and entry fee as credit for each tournament organized.
- c. Handicap chairperson shall receive five free greens fee and entry fees credit not to exceed \$150.00.

SECTION VI - ADMINISTRATION

1. The Association shall provide and maintain a secure receptacle, "Official Score Box", at each tournament site for the purpose of depositing attested scorecards, closest-to-the-pin flags, and longest drive flags.
2. Members shall send their annual dues and required forms to the Membership Committee. Checks should be made payable to "NASA Golf Association".
3. Upon request of a member, a refund of membership dues may be made by the Executive Committee before the completion of the first tournament, after which time no refunds of membership shall be made.
4. Members shall send their entry fee and completed entry form to the designated person in charge of each respective tournament. Checks should be made payable to "NASA Golf Association".
5. Tournament entry fees may be refunded by the Tournament Committee, before the tournament is played upon request by a member.
6. A minimum of \$150.00 shall be carried over from one Fiscal Year to the next to cover startup expenses.

SECTION VII - AMENDMENTS

These Bylaws (Standing Operating Procedures) may be amended by a majority affirmative vote by members present at a general or special membership meeting.

This Constitution and Bylaws was adopted by majority vote on 23 November 2002, as amended.